## **Registration Guideline**



1. Open https://s4dkorea.kr/ and click Registration

## 2. For Day Two, choose "Civil Society and Youth Event"

	сy	The 3 <sup>rd</sup> Summit for	Democrac	y Regist	tration	Notice/Media	
				Registrat	ion		
	ធ	Registration	Registrat	ion			
				Registrat	ion		
	Minist	erial Conference and Multi-Stakeholder Rou (Delegation, Diplomatic Corps, Speaker)	ndtable	Ministerial Conference and Ministerial Conferenc	Multi-Stakeholder Roundtable lience)	Civil Society and Youth Event	
F	Regis	stration Schedule					
		Category			Registration Open	Registration Deadline	

3. Make sure to sign up first by clicking the Sign Up button.

Please log in with your registered ID and Password.

4. Fill in your information, for User ID or E-mail. Use your E-mail.

Please provide the information required for signing up.

User ID (or E-mail) ≭	User ID or E-mail
E-mail ≍	summit@google.com
First Name 🛎	
Last Name 🛎	
Mobile Phone 🛎	+821012341234
Password ×	
Confirm Password 🛎	
	Sign Up     Cancel       ID registration does not mean that you have registered for the event.

After filling out the form, please click 'Submit' to complete the registration.

5. After signing up, now you can fill in your login details (your email and password). And click Login.

Please log in with your registered ID and Password.	
User ID or E-mail User ID or E-mail Password Password LOGIN Sign Up	
If you forget your ID/Password, please contact the Preparatory Office. The 3rd Summit for Democracy Preparatory Office	
6. Once you're logged in, click Add Participant	
Civil Society and Youth Event	
For registration, you may modify or delete your information until the deadline of March 15, 2024 (KST)	
Add Participant Submit	
No.     First Name     Last Name     Organization     Modify     Delete	

You may click 'Add Participant' above to insert participant information.

7. Fill in your information and click Next. (In this step, you need your passport number, passport expiration date, and a photocopy of your passport)

Nationality 🗶	-Please choose your nationalit				
First Name 🗶	Please enter your first name in English as shown in your passport.				
Last Name 🗶	Please enter your last name in English as shown in your passport.				
Organization 🗶					
Position / Designation 🗶					
Mobile Phone 🗙	+Country Code-Mobile Code-Phone Number (Please enter numbers only.)				
E-mail ≍					
Passport No. ×					
Passport Issue Date					
Passport Expiry Date ×					
Participating Status 🗶	–Please choose the Participating Status.– $$				
Passport Image 🛎	No files selected SELECT FILE				
Passport Image Requirements					
Due to system requirements, a photo	of passport not satisfying the following conditions may cause technical failure in uploading.				

## **Civil Society and Youth Event**

8. Once you're done adding the participant, click Submit.