**HOTEL RESERVATION REQUEST**

**The Third Summit for Democracy, Civil Society and Youth Event**

**(March.16th. 2024 ~ March.22th. 2024)**

In order to secure a room at Hotel, please attach this page via e-mail to us with the appropriate information.

The reservation confirmation will be out E-mail within 24 hours after receiving this form.

[Reservation Contact] Tel: +82 2 2230 0700 / E-mail: [staysamsung@shillastay.com](mailto:staysamsung@shillastay.com)

|  |  |
| --- | --- |
| **Last Name(Mr./Ms.):** | **First Name:** |
| **Address:** | |
| **Telephone No:** | **Fax No:** |
| **E-mail:** | **Sharing Room with:** |
| **Check-In Date:** | **Flight No. / Time:** |
| **Check-Out Date:** | **Flight No. / Time:** |

◆ Please check your choice of accommodations.

**SHILLA STAY SAMSUNG**

|  |  |  |
| --- | --- | --- |
| **Room Type (Room Only)** | | **Breakfast** |
| **Standard Double Room**  **\*KRW 200,000 (Sun-Thr)**  **\*KRW 230,000 (Fri-Sat)**  \* 2 PAX Available  \* Double Bed | **Standard Twin Room**  **\*KRW 200,000 (Sun-Thr)**  **\*KRW 230,000 (Fri-Sat)**  \* 2 PAX Available  \* Single + Single Bed | **1 PAX  2 PAX**  **( ) PAX**  \* Full Breakfast Buffet for  1 PAX is **15,000 KRW** |

*\* Above the rates are excluded 10% VAT.*

\* Check-in time - 3:00 pm Check-out time - 12:00 pm.

\* Your special requests cannot be guaranteed and is subject to availability.

\* Complimentary use of high speed internet (wired/wireless) in all rooms and public spaces

\* Complimentary use of fitness

◆ I guarantee my reservation via credit card.

|  |  |
| --- | --- |
| Card :  Amex  Diners  Master  Visa  JCB  Other | 4 digit # for AMEX : \_ \_ \_ \_ |
| Card Number :  Name on Card :  Expiration Date : | Signature : |

\* Cancellations must be made **24 hours** prior to arrival to avoid one night cancellation charge.

\* Late cancellations and no-shows will incur a 100% charge of the first night of the booking.

\* No refund for cancellation or no-show.

◆ Transportation

By KAL Limousine Bus Terminal1: 4A / 4B, Terminal2: 14 / 15 / 16 (Number: 6006)

Fare: 15,000 KRW, Incheon Intl. Airport ↔ Hotel, Seoul

(Bus stop: COEX, Samsung Station)

By Subway Line 9, Station Exit no.6, 9 min. walking distance

Date: Signature: